AUDIT QUOTE

(Company Name)	(Contact Number)	(Address)	(City)

Auditor Details:			
Name:	(Name)	**Contact Number:**	(Contact Number)
Address:	(Address)	**City:**	(City)

Audit Task	Time frame	Price
Audit Planning	4 Days	$500.00
Report Preparation, Transaction Confirmations, Internal Controls	4 Days	$200.00
Risk Assessment, Functionality Testing, Revenue and Disbursement	3 Days	$150.00
Field work (Deposits, Payroll and unrecorded liabilities checking)	5 -7 Days	$100.00
Draft Reports (Auditors Feedback, Report Submission)	3 Days	$100.00

Terms and Conditions:

- Payment should be made not later than 15 days.
- 30% should be paid in advance.

Sub Total:	$1,050.00
Tax @ 5%:	$52.50
Total	**$1,102.5**

Prepared By:	(Name)	**Signature:**	(Signature)

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